

Regular Town Board Meeting- August 21st, 2017

The meeting was posted Thursday, August 17th, 2017 at the Bayfield Town Hall, the town website, and submitted to the Ashland Daily Press Meeting Notices. Chairman Thomas J. Gordon and Supervisors Karen Boutin, Robert Meierotto, Gerald Carlson, and Craig Hoopman were present, as well as Clerk Kelly Faye, Treasurer Larry Weber, and Road Foreman Chuck Cadotte. Ten members of the public were present. Chairman Gordon called the meeting to order at 7:00 PM.

Public Comment and Suggestions from Persons Present: Chairman Gordon gave an overview of his viewpoint on the Big Top Chautauqua relocation currently under consideration. He noted that he understands that the local residents have concerns about this possible move particularly related to their sewer hook-ups and noise that this change could theoretically bring on. He explained that the Town Board needs to work for the benefit of everyone in the township. He suggested that Big Top Chautauqua and Mount Ashwabay are beneficial to the community and that the town should be careful to encourage their success while also hearing the concerns of the local residents. Residents of Ski Hill Road brought up several of their concerns and suggestions. One concern was related to the idea that the plans for this development are being created now and that if there was going to be local input related to noise, etc. it should occur sooner rather than later. It was agreed that a look at the local wetlands and a noise ordinance could be considered.

Discussion and Identification of Items for Future Agendas: Suzette Psychogios asked that the town allow a specialist on wetlands to speak at a future meeting.

Approval of the Minutes of the Regular Town Board Meeting of July 17th, 2017: A motion was made by Hoopman, seconded by Boutin, to approve the minutes. Motion carried.

Receive and Place on File the Treasurers Report for August 2017:

Treasurer Larry Weber reported the following...

General Checking Account	Current Balance:	\$ 35,314.63
Money Market Savings Account	Current Balance:	\$ 426,593.00
Total		\$ 461,907.63
Designated Funds		
	Growth Incentive Fund	\$ 16,187.49
Total Designated Funds		- \$ 16,187.49
Cash Available to Town		\$ 445,720.14

Combined Bremer Bank Loan Principal	\$ 100,895.26
Payments due on the 1st each month.	\$ 5,400.00
Last payment April 1st, 2019	

A motion was made by Carlson, seconded by Meierotto, to approve the Treasurer's Report. Motion carried.

Report from Pikes Bay Sanitary District: Rex Dollinger reported that... 1) Big Top Chautauqua wants to meet about the Northern Edge and Ski Hill Road properties. 2) PBSO culvert connection work has slowed them down and will get more done by fall and 3) previous concerns with the City of Bayfield related to the Bay West connection are being worked out.

Update from Business Park Promotion Committee: It was reported that the committee elected Ron Haupt to be the new chairperson. They intend to expand the committee and divide it into three sub-committees to work on certain tasks during the development planning process.

New Business

Discussion and possible recommendation to Bayfield County Planning and Zoning regarding Class A Special Use Request from Roy's Pointe Limited Partnership for additional parking and outdoor storage for National Park Service, located on 3.24 acres zoned R-RB at 33705 Roy's Pointe Blvd. Tax IDs: 34006, 4272, and 35727: It was reported that the Plan Commission recommended approval. A motion was made by Meierotto, seconded by Hoopman, to approve the application. Motion carried.

Discussion and possible recommendation to Bayfield County Planning and Zoning regarding Class A Special Use Request from Jeffrey Emmel to construct a garage with sleeping quarters and a "tiny house", located on 5.03-acres zoned Ag-1 on County Hwy. J. Tax ID: 4467: It was reported that the Plan Commission recommended approval. A motion was made by Hoopman, seconded by Carlson, to approve the application. Motion carried.

Discussion and possible action regarding letter received requesting consideration of a Town of Bayfield noise ordinance which would cover Ski Hill Road: A motion was made by Boutin, seconded by Hoopman, to send a letter on this subject to the town's attorney and start a discussion. Motion carried.

Discussion and possible action on driveway application from Mark Parker for a 300 ft. driveway located between 36050 and 36240 County Highway J: Foreman Cadotte explained the need for an 18" culvert and other requirements which he planned to share with the applicant. A motion was made by Meierotto, seconded by Carlson, to approve the application. Motion carried.

Chair, Supervisor, and Committee reports: Chairman Gordon reported that there has been ditching on Fire Tower and Henkens Road, rock placed at Jammer Hill Road, and brushing along 26 miles of roadway. Gravel will be crushed in the Town of Russell in the month of September. Treasurer Weber

reported that the kiosk for the Salmo Lakewalk Trail is being painted and will soon be installed. Gordon thanked him for finishing this project.

Receive and place on file correspondence for August 2017:

Received

1. Bolder Pointe Questionnaire seeking community feedback on how best to use their property.
2. Travelers Insurance Premium Audit Reminder.
3. LOSA Ambulance Fund Explanation of Benefits from Glatfelter Specialty Benefits by request for member of EMT crew.
4. Copy of Gravel Purchase Contract Proposal from Bolder Pointe.
5. Preliminary 2017 Population estimate from WI Department of Administration.
6. Email with Correction for Voting Age Population Estimate from WI Department of Administration.
7. Ameritrade Account Statement.
8. Bayfield Recreation Center Newsletter.
9. 2020 Census Local Update of Census Addresses Materials.
10. Humane Animal Officer Training Workshop Brochure.
11. Notice of WITC Board of Directors Opening.
12. Notice from Bayfield County Planning and Zoning of variance granted for Salmo Lakewalk Trail Kiosk Signage.
13. Notice from Bayfield County Planning and Zoning of granting of Big Top Chautauqua Conditional Use Permit for former Northern Edge.
14. Letter regarding 2017 Proposed Telephone Equipment Construction and related map and permit letter for signing.
15. Notice of Midland Services Annual Meeting.
16. 2017 Fall Town Workshops from the Local Government Center.
17. WI Energy Cooperative Magazine.
18. Quote for website update from Town Web Design.

Outgoing

1. EFPTS Federal Payroll Withholdings to US Treasury for end of July and beginning of August.
2. WI Payroll Withholdings to WI Department of Revenue for July.
3. Plan Commission Minutes for July 10th, 2017 and Agenda for August 14th, 2017.
4. Town Board Minutes for July 17th, 2017 and Agenda for August 21st, 2017.
5. Contact information on dust control contractor to Rick Dale by request.
6. Email correspondence with EPIC Insurance regarding disability claim procedure.
7. Explanation of LOSA Benefits to EMT member by request.

8. Letters to Jane Hauser, Jim Moeller, Bob Nelson, and Bill Gover regarding possibility of joining the Business Park Promotion Committee.
9. Approved Nelson and Zoning application to Bayfield County Zoning.
10. Letter recommending zoning ordinance changes not be approved Bayfield County Planning and Zoning as discussed at July 18th meeting.
11. Email correspondence with Bayfield County Zoning and Jon Dale regarding the placement of a winery sign at intersection of County Hwy J and Valley Road.
12. Emails to local resident interested in purchasing cabin on Star Route Road.

A motion was made by Hoopman, seconded by Boutin, to approve the correspondence. Motion carried.

Approve payment of bills: A motion was made by Boutin, seconded by Carlson, to approve the bills. Motion carried.

Receive and place on file the Clerks Financial & Budget Report for July 2017:

July 13th, 2017-August 15th, 2017					
DISBURSEMENTS					
Checks written	\$66,386.38				
Range	18054	18091			
BUDGETS vs. ACTUAL					
		July 2017	Y-T-D	Budget	% of Budget
Revenue	\$	42,800	\$ 645,716	\$ 1,020,488	63%
Expense	\$	50,943	\$ 687,483	\$ 1,020,488	67%
Balance	\$	(8,143)	\$ (41,767)	\$ -	
		Previous Mo.	Current	Change	
Accts Recv	\$	1,084.67	\$ 1,201.41	\$ 116.74	
Accts Pay	\$	27,592.64	\$ 37,419.50	\$ 9,826.86	
GIF Balance	\$	17,124.44	\$ 17,266.00	\$ 141.56	
BUDGET EXPLANATIONS					
1. January/February Levy Booked.					
2. Fire Protection and Ambulance Service Contracts for 2017 Paid.					
3. 2017 Plow Truck Paid					
4. MFL Withdrawal Returned Payment Received.					

A motion was made by Boutin, seconded by Meierotto, to approve the Clerk's Report. Motion carried.

Set date and time for Regular September Town Board Meeting: Monday, September 18th, 2017-7:00 PM.

The Board may enter into Executive (Closed) Session per State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (see item labeled c. below) and per State Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of an employee (see item labeled d. below):

- a. Determination of who may attend closed session:** Chairman Gordon determined that Clerk Faye, Treasurer Weber, and Foreman Cadotte could stay during closed session.
- b. Enter into Executive (Closed) Session by roll call vote:** A motion was made by Meierotto, seconded by Hoopman, to enter into closed session. A roll call vote was taken: Carlson-yes, Hoopman-yes, Boutin-yes, Meierotto-yes, Gordon-yes. Motion carried. Town Board entered into closed session at 7:50 PM. Member of public were asked to step outside.
- c. Discussion and possible action related to possible failure of contractor to provide services as contract stated.**
- d. Discussion and possible action on employee sick-leave request for a minimum of three months and temporary replacement of said employee as well as wages of replacements.**
- e. Reconvene into Open Session by roll call vote:** Town Board entered back into open session at approximately 8:10 PM.

Adjourn: A motion was made by Boutin, seconded by Meierotto, to adjourn the meeting. Meeting adjourned at 8:11 PM.

Minutes respectfully submitted by: Kelly Faye-Clerk.