

**Town of Bayfield  
Regular Plan Commission Meeting Minutes  
Monday, June 12<sup>th</sup>, 2017 5:30 PM**

Meeting was posted on June 6<sup>th</sup>, 2017 at the Bayfield Town Hall, the Town of Bayfield website, and sent to the Ashland Daily Press Meeting notices. Plan Commission members present were Robert Meierotto, Robert Feyen, Demaris Brinton, Nancy Bussey, and Karen Boutin, as well as Clerk Kelly Faye. Chairman Jack Beagan was excused. Fred Erickson was absent. Robert Meierotto led the meeting. Approximately twenty members of the public were present. The meeting was called to order at 5:30 PM.

**Reading and approval of minutes of Regular Plan Commission Meeting of May 8<sup>th</sup> and Special Plan Commission Meeting: Fire Hill Discussion of May 17<sup>th</sup>:**

**Discussion and identification of items for future agendas:** None.

**Communications and Correspondence:** None.

**Public Comment:** None.

**Old Business.**

**a. Update on progress in development of poster-style version of Comprehensive Plan and discussion and possible action on setting up work session meeting and/or public hearing date:** None.

**b. Update from Business Park Promotion Sub-Committee Meeting:** Robert Feyen reported that the committee continues working to investigate sewer and internet issues related to the business park location.

**New Business.**

**a. Discussion and possible recommendation to Bayfield Town Board regarding application for Class B Conditional Use Permit from Lake Superior Big Top Chautauqua, Kevin Hunt-Agent, to open facility for occasional events such as fundraisers, dinner theatre, use of parking lot for shuttle pickup, and maintain two sleeping units for residential use on 18.59 parcel, zoned R-RB, located at 84810 Hwy. 13. Located in a shoreland/wetland zone. Tax ID #33995:** Terry Matier- Executive Director of Big Top Chautauqua Board of Directors gave an overview of the request. Anticipated possible future uses were listed including ancillary income in summer and winter months, visibility for Big Top organization, main corporate box office, events, educational space, recording studio and open mic space, catering for artists, and two sleeping units available to artists and for intern housing.

It was explained that they will be planning for the use of the property in phases. Big Top is currently working on a master plan with a professional and has not yet determined how much this property will be developed. Discussion also took place about work that has been done to the

property since last November. Planned approval of the commercial kitchen, an upcoming fire inspection, and recent septic inspections were brought up. They already are working with Pikes Bay Sanitary District and will be connected/operational with them by June 2018. They plan to also have a sign that reflects the use such as “event center”, etc.

Bussey stated that she has concerns that as part of their long range plan additional development may be considered. She wanted to make sure what is potentially approved at this meeting is what is going to actually happen. Discussion took place about how outdoor events may cause neighbors concern. Big Top representatives explained that the current application is only for uses within the building. They confirmed that they plan to look into what the best uses of the site will be in the future. At this point, however, they would like interim approval to use the site for fundraising, housing, and shuttle stops. It was suggested by members of the Plan Commission that potential plans beyond this current interim request would have to be presented to the Plan Commission for consideration before being carried out. Brinton brought up her concern that public input should have been sought by Big Top sooner in the planning process. She suggested that public input sessions be available going forward. Big Top representatives agreed that this was part of their plan. Brinton stated that issuing a conditional use permit is reasonable if there are some conditions.

It was asked by a member of the public if the future plan for the site might include putting the tent at this location. Several representatives of Big Top stated that they don't plan to do that and that they don't think it would be an appropriate location for the tent.

A motion was made by Bussey that the Plan Commission recommend that the Town Board approve the application for a Class B Conditional Use Permit from Lake Superior Big Top Chautauqua, Kevin Hunt-Agent, to open the facility for occasional events with the following conditions:

- that they connect to/use the Pikes Bay Sanitary District line as agreed;
- that they do not hold outdoor events or concerts;
- that they use the existing building, venue, and parking lot;
- that they use downward pointed lighting; and
- that they install additional screening if possible.

This motion was seconded by Boutin. Motion carried.

**b. Discussion and possible recommendation to Bayfield Town Board regarding application for Class A Special Use Permit from Gregory Schultz and Sarah Sigford to build a single family dwelling on 11.13-acres, zoned Ag-1, near intersection of Turner Road and County Highway J. Tax ID #5749:** Schultz was present and explained that there will not be water at the location. They will use a vaulted privy. A motion was made by Boutin, seconded by Brinton, to approve the application. Motion carried.

**Set date and time for next Plan Commission Meeting:** Monday, July 10<sup>th</sup>, 2017- 5:30 PM.

**Adjourn:** Meierotto adjourned the meeting at approximately 6:15 PM.

Minutes respectfully presented by: Kelly N. Faye, Clerk.