

**Town of Bayfield
Regular Plan Commission Meeting Minutes
Monday, April 10th, 2017 - 5:30 P.M.**

Meeting was posted on Tuesday, April 4th, 2017 at the Bayfield Town Hall, the Town of Bayfield website, and sent to the Ashland Daily Press Meeting notices. Plan Commission members present were Jack Beagan, Robert Feyen, Fred Erickson, Karen Boutin, Robert Meierotto, Nancy Bussey, and Demaris Brinton as well as Clerk Kelly Faye. Two members of the public were present. The meeting was called the meeting to order at 5:30 PM.

Reading and approval of minutes of Plan Commission Meeting of March 13th, 2017: A motion was made by Bussey, seconded by Brinton, to approve the minutes. Motion carried.

Discussion and identification of items for future agendas: 1) Chairman Beagan reported that Terry Matier of Big Top Chautauqua called him and reported that they had come to an agreement to buy land from Mount Ashwabay. There would be a request to change the zoning of the location. This may be on a future agenda. 2) Feyen suggested that the areas zoned R-RB and R-1 within the town be looked at to verify the appropriateness of those classifications. Discussion about the future land use map could be part of this as well. 3) Brinton suggested that forestry practices along Star Route Road be looked at, particularly the rules related to leaving buffers along roadways to protect the view. It was suggested that changing the views along roadways could have a negative effect on tourist interest in these areas. An investigation into what is allowed and a discussion with Jason Bodine of Bayfield County Forestry was suggested for a future agenda.

Communications and Correspondence: None.

Public Comment: None.

Old Business.

a. Update on progress in development of poster-style version of Comprehensive Plan and discussion and possible action on setting work meeting and/or public hearing date:

Chairman Beagan reported that he is working on the final draft.

b. Update from Business Park Promotion Sub-Committee Meeting: Robert Feyen reported that the last meeting included a walk-through of the land. Work is progressing on collecting facts and meeting with utility providers.

New Business.

a. Discussion and possible action on recommendation to Bayfield Town Board regarding Class B Conditional Use Application from Gregory S. Carrier to construct two additional mini-storage buildings on 17.30-acre parcel (Tax ID #4867) described as W 17.3A of the SE ¼ of the NE ¼ in V. 602 P. 19 in Sec. 22, T50N, R4W. Zoned RRB: Chairman Beagan introduced the issue and asked if everyone knew where the buildings would be located. The applicant was not present and no map/diagram of the proposed businesses were provided. A discussion of shielding of the proposed buildings from the view of the road was suggested if the

buildings would be visible from the road which would depend on the location. Chairman Beagan stated he is reluctant to provide a recommendation without more input on the location, etc. from the applicant. Discussion took place about the screening, appearance, and lighting conditions that were put on other storage buildings in the town and the fact that those applicants observed these conditions. A motion was made by Erickson, seconded by Bussey, to table the application due to lack of sufficient information to make a recommendation. Discussion continued about the fact that the issue would be addressed by the Bayfield County Zoning Committee the following week. The motion on the table was amended to include that in addition to tabling the issue the Plan Commission recommends that the Town Board look at the application at the April 18th Town Board Meeting and consider approval provided the applicant attends that meeting, provides more information, and agrees to any conditions the Town Board views as appropriate. The option of developing a check-in system for conditions attached to approved applications was brought up. Motion carried. Chairman Beagan agreed to write a letter the Town Board with a list of suggested conditions to be included in their meeting packets.

b. Discussion and possible action on recommendation to Bayfield Town Board regarding Class A Special Use Application from Tamas K. & Nancy A. Mir to construct a private driveway within 30' easement off of Apostle Bay Road,

located on .87-acres (Tax ID#4287) described as Lot 1 of CSM #637 in V. 4. P. 292: A diagram was provided along with the application that showed a neighbor's well and LP tank in the easement area where the driveway was proposed. The applicant was not in attendance. Discussion took place about the location of the existing road, the easement, and these structures currently in the way. It was reported that Road Foreman Chuck Cadotte viewed the location and did not see any problem with the proposal. Questions arose about whether the item listed later in the agenda regarding a potential zoning violation is related to the structures located in the proposed driveway location. Boutin suggested that the Plan Commission can approve the driveway within the legal easement and any other issues need to be handled between the neighbors. A motion was made by Boutin, seconded by Erickson, to recommend that the Town Board approve the application. Motion carried.

c. Discussion and possible action on recommendation to Bayfield Town Board regarding Class A Special Use Application from Thomas Hart to convert a bunk house to a residence with a septic tank, located on 40-acres at 27240 S. Pratt Rd, described as NE 1/4 of SE 1/4 Sec. 08, T50N, R05W: A brief discussion took place about the applicants intention to put in a new sanitary system. A motion was made by Meierotto, seconded by Boutin, to recommend approval of the application. Motion carried.

d. Notification of letter from Bayfield County Planning & Zoning Department regarding potential violation on Donald and Cynthia Landon property in Town of Bayfield: Questions arose about this letter and what the violation might be. It was speculated that the violation was related to the well and LP tank in the Mir easement area.

Set date and time for next Plan Commission Meeting: Monday, May 8th, 2017- 5:30 PM. Bussey stated she would not be in attendance at that meeting.

Boutin brought up a trailer that is located near Highway 13 on private along the lakeshore. Discussion took place about whether it was OK for the trailer to be located there and whether there could be potential zoning locations. Chairman Beagan said he would look into the zoning for that location. Brinton stated her concerns about septic waste removal and potential erosion.

Adjourn: A motion was made by Boutin, seconded by Meierotto, to adjourn the meeting. Meeting adjourned at approximately 6:15 PM.

Minutes respectfully presented by: Kelly N. Faye, Clerk.