

**Town of Bayfield  
Regular Plan Commission Meeting Minutes  
Monday, January 9th, 2017 - 5:30 P.M.**

Meeting was posted on Tuesday, January 3rd, 2017 at the Bayfield Town Hall, the Town of Bayfield website, and sent to the Ashland Daily Press Meeting notices. Plan Commission members present were Jack Beagan, Robert Feyen, Fred Erickson, Karen Boutin, Robert Meierotto, and Nancy Bussey as well as Clerk Kelly Faye. Demaris Brinton was absent. One member of the public was present. The meeting was called the meeting to order at 5:30 PM.

**Reading and approval of minutes of Regular Plan Commission Meeting of December 12th, 2016:** A motion was made by Bussey, seconded by Boutin, to approve the minutes. Motion carried.

**Discussion and identification of items for future agendas:** None.

**Communications and Correspondence:** None.

**Public Comment:** None.

**Old Business.**

**a. Update on progress in development of poster-style version of Comprehensive Plan and discussion of possible public hearing date of Monday, March 13th at 5:30 PM to be immediately followed by the Regular Plan Commission Meeting.**

**Recommendations would then be incorporated into the document and presented to the Town Board for final approval at either the March 20th or April 17th Town Board Meeting:** Chairman Beagan reported that he continues to work on the poster plan. He stated that he will get a copy of the draft before the next meeting.

**b. Update on scheduled date and time of first Business Park Promotion Sub-Committee Meeting: Monday, January 23rd, 2017 at 4:00 PM at the Bayfield Town Hall and discussion of topics to be addressed:** Chairman Beagan asked who had signed up to be on the committee so far. Clerk Faye reported that the group at that time included David Galazen, Robert Feyen, and Craig Hoopman. Ideas of others to ask included Jon Thiel, Rick Dale, Jenna Galegher, and Ron Hauptert. Clerk Faye agreed to contact those on the list to assess their interest. It was suggested that the committee did not have more than about five members. It was also suggested that the majority of people on the committee should have spent some time in the township, although not all of them should be required to be long-term residents. The work of Frank Graves and his efforts to make the Business Park successful was noted. Discussion touched on the actual likelihood of the committee having success at convincing businesses to relocate to the Town of Bayfield and it was agreed it would not be an easy task. Bussey suggested that there are several people in the area that operate home-based businesses and that they may have ideas what would work in the Business Park. Feyen mentioned that he has seen efforts in creating incubators for small businesses and the possibility of establishing a commercial kitchen. Erickson noted the importance of the internet and social media in

the current business culture. It was agreed that adequate infrastructure such as broadband internet access in the township should be addressed by the committee. Beagan asked if the committee's purpose should be limited to the Business Park or have a broader purpose within the Town. After discussion it was suggested that the committee should focus on the Business Park at this time and that the Plan Commission itself could potentially work to improve infrastructure in the Town. The possibility of including representatives of other entities such as adjacent municipalities on the committee was brought up as an idea.

**New Business.**

**a. Discussion and recommendation to Bayfield Town Board regarding proposed Bayfield County Zoning amendment to the Zoning Code to create Section 13-1-41(i) and 13-1-41(e) to establish rules and procedure for Zoning Committee:** A motion was made by Bussey, seconded by Boutin, to recommend that the Town Board approve of the proposed amendment. Motion carried.

**Set date and time for next Plan Commission Meeting:** Monday, February 13th, 2017- 5:30 PM.

**Adjourn:** A motion was made by Bussey, seconded by Beagan, to adjourn the meeting.

Meeting adjourned at approximately 5:52 PM.

Minutes respectfully presented by: Kelly N. Faye, Clerk.