

Regular Town Board Meeting- December 19th, 2016

The meeting was posted Wednesday, December 14th, 2016 at the Bayfield Town Hall and submitted to the Ashland Daily Press Meeting Notices. Chairman Thomas J. Gordon, and Supervisors Gerald Carlson, Craig Hoopman, Karen Boutin, and Robert Meierotto were present, as well as Clerk Kelly Faye, Treasurer Larry Weber, and Road Foreman Chuck Cadotte. Six members of the public were present. Chairman Gordon called the meeting to order at 5:30 PM. The pledge of allegiance was recited by all in attendance.

Public Comment and Suggestions from Persons Present: 1) Chairman Gordon brought up the fact that a proposed 2% raise for officials elected in 2017 was denied by the electors at their meeting in November. He commented that it is important to remember that when you compare the salaries provided by towns such as the Town of Eileen (one civil township with an equalized value of \$59 million) with the Town of Bayfield (three civil townships with an equalized value of \$66 million) there are significant differences in size and workload. He added that there are also differences between the Town of Bayfield and the Town of Russell because the Tribe provides many services for them. 2) David Galazen stated that the Town of Russell will be going down to one full-time employee and one part-time employee due to the Tribe taking over many of their roads. He also asked if the property formerly known as the Northern Edge which has recently been purchased by Big Top Chautauqua would no longer be on the tax roll due to the entity being a non-profit organization. Discussion took place regarding this but no definite conclusion was reached.

Discussion and Identification of Items for Future Agendas: Chairman Gordon suggested that the supervisors take a copy of the 10-year road plan home to look it over and put it on the January agenda with the intention of making any needed revisions at that time.

Approval of the Minutes of the Budget Hearing and Regular Town Board Meeting of November 21st, 2016: A motion was made by Hoopman, seconded by Boutin, to approve the minutes. Motion carried.

Receive and Place on File the Treasurers Report for December 2016:

Treasurer Weber reported the following...

General Checking Account	Current Balance:	\$ 29,737.36
Money Market Savings Account	Current Balance:	\$200,143.94
Total		\$229,881.13
Designated Funds		
	Growth Incentive Fund	\$ 7,173.43
Total Designated Funds		-\$ 7,173.43
Cash Available to Town		\$ 222,707.87

Combined Bremer Bank Loan Principal.	\$ 141,844.51
Payments due on the 1 st each month.	\$ 5,400.00
Last payment April 1 st , 2019.	
Short Term Note Paid in Full 11/22/2016.	

A motion was made by Carlson, seconded by Boutin, to approve the Treasurers Report. Motion carried.

Report from Pikes Bay Sanitary District: None.

Report from Growth Incentive Fund and recognition of any recent GIF contributions: Treasurer Weber reported he met with GIF Board member George Hansen. Hansen plans to write letters to those people that are behind on their payments and prepare a report for the January Town Board meeting.

Report on Big Ravine Trail Conveyance: None.

Old Business

Update on Salmo Lakewalk Trail Zoning Application for Kiosk: Treasurer Weber reported he plans to go to the County Zoning Office to discuss the issue after January 1st.

Update on establishment of proposed Business Park Promotion Committee: Discussion took place about the proposed committee. Clerk Faye suggested that a first meeting date and time be set and that those interested in serving be notified. It was agreed that a weekday at 4:00 PM would be a good time for the initial meeting. Hoopman suggested that a representative from Impact 7 be invited to a meeting to discuss the options for the Business Park.

Discussion and possible action on letter from Robert Fierek requesting Town Board look into fairness of Ag land classification standards and his property assessment: No discussion.

New Business

Discussion and recommendation to Bayfield Town Board regarding Class A Special Use Request from Patrick and Michele Courneya to construct a cabin off of Gotchling Road with a composting toilet and no pressurized water on 15.97 acres zoned Forestry-1. Legal Description: SE ¼ of SW ¼ Sec09 T50N R04. (Less State Reserve) Tax ID #4454. Specified Agent - Leo Ketchum of Lake Effect Builders, LLC: It was reported that the Plan Commission recommended approval. A motion was made by Boutin, seconded by Meierotto, to approve the application. Motion carried.

Notification of Town Board of liquor license(s) applications received as of December 19th, 2016 to be considered for approval at the January 16th, 2017 Town Board Meeting: Clerk Faye reported that Port Superior Marina Association, Inc. has applied to the Town of Bayfield for a premises change for their active Class B Beer and a Class B Liquor License to add their ship store to the current premises description of second floor of Portside Bar and Restaurant building, deck levels, clubhouse, admin office, and pool area, located at 34480 Port Superior Road, Bayfield, WI 54814. The application will be on the January 2017 agenda for consideration.

Discussion and possible action on concern about steep slope off of edge of east end of Pikes Creek corners on Star Route Road near Appel residence: Boutin brought up the concern presented by Demaris Brinton at the December Plan Commission meeting. Discussion took place regarding the slope and the potential cost to put in a guard rail. Nobody present recalled a vehicle ever going into the ravine at that location. It was suggested that the Town does not want to spend \$15,000 but could possibly put stakes in. It was agreed that this project could be considered and possibly completed while work is being done on Fish Hatchery Road.

Discussion and possible action on revision of 10-year Road Plan: This issue was tabled until the January meeting.

Chair, Supervisor and Committee Report: Chairman Gordon reported that there has been a recent snow storm then a cold snap. No other reports were provided.

Receive and place on file Correspondence for December 2016:

Received

1. WI Department of Natural Resources Managed Forest Law Withdrawal Invoice for town land adjacent to Business Park.
2. Managed Forest Law Withdrawal Order for town land adjacent to Business Park.
3. Bellin Health Employee Drug Test Eligible Pool List.
4. Notice of 2016 Annual Update to the 2015-2019 "Vision for Prosperity" Comprehensive Development Strategy Report available online.
5. Open records request from Peter Pecharsky related to 2016 General Election Results.
6. Various emails from County Clerk Scott Fibert about post-election recount and tasks.
7. Signed Big Ravine Trail Conveyance paperwork from Bayfield Regional Conservancy.
8. Diamond Mowers request to send invoices electronically.
9. Bayfield Chamber of Commerce Holiday Event Flyer.
10. Duluth Superior Community Foundation Touchstone Flyer.
11. Letter from Robert Fierek regarding request that Town look into his property assessment.
12. Notice of monthly Wisconsin Towns Meeting in Ashland on November 28th.
13. Email from ESS service agent regarding upcoming M-100 election tabulator service.
14. WI Energy Cooperative News for December.
15. WI Towns Association Magazine for December.

Outgoing

1. Federal EFTPS Payroll Withholdings for November to U S Treasury.
2. Wisconsin Payroll Withholdings for November to WI Department of Revenue.
3. Response to open records request from Peter Pecharsky related to 2016 General Election Results.
4. Mill Rate Worksheet and Signed Tax Certification to Lynn Divine in Bayfield County Land Records Office.
5. Levy Limit Worksheet to WI Department of Revenue.
6. Statement of Taxes to WI Department of Revenue.
7. Plan Commission Minutes of November 14th and Budget Hearing, Public Electors Meeting, and Regular Town Board Meeting of November 21st.
8. Plan Commission Agenda for December 12th and Town Board Agenda for December 19th.

9. Election documents to County Clerk Scott Fibert to help complete Wisconsin recount.
10. Several emails regarding business manager's questions related to current and available liquor licenses.
11. Emails to Dan Soine regarding letter from Robert Fierek concerning his property assessment.
12. Several emails to Dave Good discussing clerk duties.

A motion was made by Meierotto, seconded by Boutin, to approve the correspondence. Motion carried.

Approve payment of bills: A motion was made by Boutin, seconded by Meierotto, to approve the bills. Motion carried.

Receive and place on file the Clerks Financial & Budget Report for November 2016:

TOWN OF BAYFIELD					
CLERKS MONTHLY REPORT					
November 18th, 2016-December 15th, 2016					
DISBURSEMENTS					
Checks written	\$210,911.69				
Range	17687	17728			
BUDGETS vs. ACTUAL					
		November 2016	Y-T-D	Budget	% of Budget
Revenue	\$	268,846	\$ 1,314,563	\$ 1,669,349	79%
Expense	\$	34,315	\$ 1,546,437	\$ 1,669,349	93%
Balance	\$	234,531	\$ (231,874)	\$ -	
		Previous Mo.	Current	Change	
Accts Recv	\$	9.67	\$ 9.67	\$ -	
Accts Pay	\$	28,264.77	\$ 34,891.55	\$ 6,626.78	
GIF Balance	\$	5,455.62	\$ 5,594.68	\$ 139.06	
BUDGET EXPLANATIONS			Note: Accounts payable will be adjusted to purge outdated payable expenses at end of year.		
1. TRIP-D Star Route construction and construction management bills paid and reimbursement received.					
2. 2016 Forestry Grant reimbursement received.					
3. Town Tax Levy from January, February, and August Settlement recorded.					

A motion was made by Hoopman, seconded by Boutin, to approve the Clerk's Report. Motion carried.

Set date and time for the Regular December Town Board Meeting: Monday, January 16th at 7:00 PM.

Adjourn to Christmas Potluck: A motion was made by Meierotto, seconded by Hoopman, to adjourn the meeting. Meeting adjourned at 6:00 PM.

Minutes respectfully submitted by: Kelly N. Faye, Clerk.